

**राष्ट्रीय हरित अधिकरण / National Green Tribunal**  
**प्रधान न्यायपीठ / Principal Bench**  
**फरीदकोट हाउस, कॉपरनिकस मार्ग/ Faridkot House, Copernicus Marg**  
**नई दिल्ली / New Delhi – 110001**  
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NGT/PB/04/Admin/2014/179

Dated : 01st June, 2022

**Sub: Advertisement for engagement of staff on following posts purely on contractual basis in the National Green Tribunal, Principal Bench at New Delhi – reg.**

Applications are invited from eligible candidates for engagement of staff on following posts purely on contractual basis initially for a period of **THREE MONTHS** which may be further extended depending upon the performance/ requirement or as may be decided by the Competent Authority as per the following criteria :

Sr. No.	Name of the posts & Number	Eligibility	Age limit	Place of assignment	Remuneration
1.	System Analyst (01 Post)	(i) Master's Degree in Computer Applications or M.Sc (Computer Science / Information Technology) from a recognized University / Institute; or B.E. / B.Tech in Computer Engineering / Computer Science / Computer Technology / Computer Science & Engineering / Information Technology from a recognized University / Institute.  (ii) Relevant post qualification experience in (a) Dot Net framework or JAVA framework or PHP framework (b) Designing the application system along with development of testing modules in a Government Office / PSU / Autonomous Body / Statutory Body or in any recognized firm / institution.  <b>Note:</b> Qualifications are relaxable at the discretion of Competent Authority in case of candidate, otherwise well qualified.	Maximum of 35 years at the time of engagement	National Green Tribunal Principal Bench, New Delhi	To be decided by the Competent Authority depending upon the qualification, experience and knowledge

2.	Data Entry Operator (01 Post)	(i) 10+2 or equivalent from a recognized Board. (ii) Having atleast six months Computer Course and adequate knowledge of MS Office and Internet. (iii) Not less than 15000 key depressions per hour for data entry work to be ascertained through speed test on computer. <b>Note:</b> Qualifications are relaxable at the discretion of Competent Authority in case of candidate, otherwise well qualified.			
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2. The terms and conditions for the above engagement shall be as follows :

- i. The person engaged shall perform their service as assigned by the controlling officer.
- ii. The working hours of the NGT from 9:30 AM to 5:00 PM with lunch break of 30 minutes from 1:30 PM to 2:00 PM with Saturday working (except 2<sup>nd</sup> Saturday).
- iii. One casual leave shall be given in a month, to be availed with prior permission.
- iv. In special circumstance, the duty of the person engaged can be called for service on holidays or duties can be assigned beyond normal working hours.
- v. The person engaged shall require to mark his / her attendance as per prevailing practice in NGT.
- vi. The period of contractual engagement persons shall be decided by the Competent Authority, as per the requirement.
- vii. National Green Tribunal shall have the right to examine/review the service rendered by him.
- viii. He / She shall perform his/her obligation with all necessary skills, diligence, efficiency and economy.
- ix. During the term of service, he/she shall not engage in any private business or professional activity which could conflict with the interest of the Government.
- x. He / She shall treat all the information as confidential and use the same only for the purpose of the performance of service.
- xi. The service can be terminated at any point of time, without giving any notice and assigning any reason thereof.

3. The prescribed Educational Qualifications are minimum and more possession of the same does not entitle the candidates to be called for interview/ interaction. Where the number of applications received in response to Advertisement is large and it is not convenient or possible for NGT to call all those candidates, the NGT may restrict the number of candidates for interview for a reasonable limit on the basis of qualification and experience higher than the minimum prescribed in the Advertisement.

4. Only the shortlisted candidates will be called for interview/ interaction as decided by the Competent Authority.
5. The Competent Authority reserves the right to either increase or decrease the No. of posts at any stage and either to make engagement or may not proceed for engagement even though the candidates have applied for the posts.
6. Interested persons may submit their bio-data with the particulars in the enclosed format along with relevant documents to the **Registrar General, National Green Tribunal, Principal Bench, Faridkot House, Copernicus Marg, New Delhi – 110001** on or before **25.06.2022**. Scanned copy of duly filled application can be sent by email to [rg.ngt@nic.in](mailto:rg.ngt@nic.in) by this date.

  
04/06/2022  
(Vidya Prakash)  
Registrar General

To,

1. PPS to Hon'ble Chairperson
2. PA to Hon'ble Judicial & Hon'ble Expert Members
3. PA to Registrar General
4. Ld Registrar of all Zonal Benches- with request to place it on the notice board.
5. PA to Deputy Registrar, NGT, PB
6. The Pay & Accounts Officer, Ministry of Environment, Forest & Climate Change, Government of India, IPB, Jor Bagh, New Delhi.
7. DCA cum DDO, NGT
8. IT Coordinator, NGT, PB- for uploading on the website
9. Concerned File
10. Guard file

  
04/06/2022  
(Vidya Prakash)  
Registrar General

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नई दिल्ली / New Delhi – 110001

APPLICATION FORM FOR ENGAGEMENT ON CONTRACTUAL BASIS

POST APPLIED FOR..... Date of Advertisement \_\_\_\_\_

1. Name  
(in block letters)

: .....

2. Father's Name/  
Husband's Name

: .....

3. Category

Gen  OBC  SC  ST

4. Postal Address

: .....

: .....

: .....

Contact No.  
(Mobile & Landline)

: .....

5. Permanent Address

: .....

: .....

: .....

(Alternative Contact No.)

: .....

6. E-mail id (compulsory)

: .....

7. Date of Birth

: .....

(Mention age as on last  
date of application)

Years Months Days

8. Whether Employed  
(YES or NO)

: .....

9. If employed, Name of the  
Employer

: .....

10. Present Pay Band/  
Grade Pay/

: .....

11. **Educational Qualification:**(From Matriculation/ 10<sup>th</sup> onwards) (Enclose self attested photocopy of certificates)

Exam Passed	Board/ University	Year of Passing	Duration	Subjects	Percentage

12. **Professional Qualification:**(Enclose self attested photocopies)

Exam Passed	Board/ University	Years of Passing	Duration	Subjects	Percentage

13. **Details of employment in chronological order (if needed, enclose a separate sheet duly authenticated by your signature in the format given below):**

Office/Instt./ Organisation	Post held	Period		Nature of appointment (Regular/Ad hoc)	Scale of Pay/Basic Pay/Pay Band with Grade Pay*	Nature of Duties
		From	To			

*\*Applicants not holding the posts in Pay Band/Grade Pay as per Central Government pay scale should indicate the equivalent pay scale vis-à-vis Central Government pay scales*

### DECLARATION

14. I solemnly declare and affirm that the information given above is correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the interview/ selection/ engagement, my candidature may be treated as cancelled and, I shall be liable for any action as the Tribunal may deem fit and proper.

15. That I fulfill the requisite conditions in terms of age and other qualification for the post applied for i.e. ....

Date:.....

Place:.....

(Signature)